

ORGANISED BY :



**INSTITUTE OF APPROVED
COMPANY SECRETARIES**
[199601015175 (387525-X)]

PROGRAMME DETAILS:

Date : 10th June 2022, Friday

Venue : Trove Johor Bahru

Time : 9.00 am - 5.00 pm
(Registration starts at 8.30 am)

Early Bird Rate:
IACS Member RM 330.00
Non-Member RM 430.00
Early Bird Registration
Deadline:
27th May 2022

8
CPE
POINTS

IACS SEMINAR 2022 : CASE STUDIES ON SHARES

Introduction

Corporate secretarial practice is fluid and ever evolving due to the demands and expectations of the stakeholders of a company, namely the board of directors and members of the company. Company secretaries have to ensure that the demands and expectations are compliant with the Companies Act 2016 (“the Act”) and apply the relevant processes and procedures as set out in the Act. In this seminar, the speaker will highlight to participants various case studies and scenarios in secretarial practice.

Course objectives

This seminar will look at the issues and challenges relating to the allotment of different types of shares, transfer of shares, transmission of shares, reduction of capital, redemption of preference shares.

Learning Outcomes

By the end of the seminar, company secretaries will be able to:

- Know what are the procedures and processes to issue and allot different types of shares and what must be set out in the company’s constitution
- Differentiate between transfer and transmission of shares and the technicalities involved
- Carry out a reduction of capital under Section 117 of the Act
- Assist in the redemption of preference shares in a formulated and structure manner

Course Outlines

The seminar will examine and discuss the practical issues relating to:

- Issue and allotment of ordinary and preference shares whether it is by cash or otherwise than for cash
- Transfer and transmission of shares illustrated by legal precedents by the Court of Appeal and High Court
- Reduction of capital whether it involves a return of capital to members or a reduction due to losses
- Redemption of preference shares

SPEAKER’S PROFILE:

Kenneth Foo Poh Khean

FCIS, LL.B (Hons), CLP, CGP

Kenneth Foo is a regular speaker for IACS and is a practising chartered governance professional having his own practice specializing in corporate consultation, corporate secretarial and management solutions. He is a former council member of MAICSA and is currently the honorary secretary of the Malaysian Corporate Counsel Association. Kenneth was formerly an adjunct lecturer at Kolej Universiti Tunku Abdul Rahman in corporate governance, company law, case study and corporate secretarial practice. He is the co-author of “Companies Act 2016: The New Dynamics Of Company Law in Malaysia” and “Company Meetings, Minutes and Resolutions in Malaysia” published in 2017 and 2021 respectively.

Who Should Attend

Company secretaries, company directors, corporate professionals, corporate administrators, business managers, administrators and professionals involved in corporate advisory work and practice.

ABOUT THE ORGANISER

INSTITUTE OF APPROVED COMPANY SECRETARIES (IACS), is a Professional Company Secretaries’ body which was incorporated on 16th May 1996 under the Companies Act 1965 as a company limited by guarantee. The Institute’s objectives are to promote, encourage and advance the status and interest of the Company Secretaries profession in Malaysia. For more information about our training programmes, please visit www.iacs.org.my.

ADMINISTRATIVE DETAILS:

Seminar Fees (per participant):

| | Normal Rate: | Early Bird Rate: |
|--|---------------------|-------------------------|
| IACS members | RM 350.00 | RM 330.00 |
| Staff from Members Firm | RM 350.00 | RM 330.00 |
| <i>(Kindly provide a letter to certify that the individual is your employee)</i> | | |
| Non-members | RM 450.00 | RM 430.00 |

**To enjoy the early bird rate, kindly register & make payment latest by 27th May 2022*

**IACS Training Discount Voucher is not applicable for the early bird rate*

**Participants who register after the closing date will receive their certificate of attendance after the seminar by post*

** Only fully vaccinated individuals are allowed to attend the seminar*

***All registrations must be accompanied by full payment.**

Fees include seminar materials, tea breaks, lunch and Certificate of Attendance. The Continuing Professional Education (CPE) points awarded are recognized by the Suruhanjaya Syarikat Malaysia (SSM) under the 60% CPE points category.

Cancellation : No refund is entertained if participant decides to cancel their registration but a substitute is welcomed. Written notification of substitute's name must be received by IACS at least three (3) working days prior to the programme. Any difference in fee will be charged accordingly

Disclaimer : The organiser reserves the right to change the speaker, date or to cancel the programme should unavoidable circumstances arise.

REGISTRATION & ENQUIRIES:

INSTITUTE OF APPROVED COMPANY SECRETARIES [199601015175 (387525-X)]

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Contact person: Ms. Sofiah / Ms. Rajeah



Institute of Approved
Company Secretaries



REGISTRATION FORM



10th June 2022 (Friday), Trove Johor Bahru
Please register before **7th June 2022 (Tuesday)** by courier / mail /email for the seminar

Name in block letters (as per NRIC):

IACS No:..... Staff from Member's Firm Non-members I/C No:.....

Fully vaccinated: Yes No Designation:.....

Organisation:.....

Address:.....

E-mail:

Tel:..... H/P:..... Fax:.....

Cash / Cheque No.: Bank: for RM enclosed and crossed payable to 'INSTITUTE OF APPROVED COMPANY SECRETARIES'. Payment can also be deposited directly or transferred online to our **Malayan Banking Account No. 514075431102** with a copy of the transaction slip faxed or emailed to us. (Please fill in your name and membership no. under the Trans Description and Reference No. columns of the bank-in slip respectively.)

*** Kindly contact us by phone at 03-40513787 to verify that we have received your registration and payment.**

Personal Data Protection Notice

In compliance with the Malaysian Personal Data Protection Act 2010, the Institute of Approved Company Secretaries (IACS) hereby inform you that your personal data collected in this form will be processed, retained and used by IACS in relation to this seminar.

However, your personal data may also be retained and used by IACS to market and promote other seminars organised by IACS or jointly with other relevant bodies or sponsored / supported by IACS.

I *hereby give my consent/*do not consent to IACS to use my personal data for the marketing and promotion of all future seminars.